

Stop Payment Order on Owner Check/EFT/ACH

Member Check/EFT/ACH > Nonpayment > Stop Payment



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This Request for a Stop Payment Order on a Check/EFT/ACH was Taken 1

For Check	For EFT/ACH	Date	Order taken in person	Order taken by phone	Order taken online
			Cancel/Revoke Order	Renew for another 6 months	Fee

Owner Information 2

Name	Account#	Identification		
Physical Address	City	ST	ZIP	
Home Ph	Cell Ph	Work Ph	Email	

Additional Owner Information (Optional) 3

Name	Identification		
Physical Address	City	ST	ZIP
Home Ph	Cell Ph	Work Ph	Email

Information about the Check(s) to Be Stopped 4

Check Number(s)	Amount of Check(s)	Date of Check(s)	Reason
Name(s) of Payee(s)			

Information about the EFT/ACH to Be Stopped 5

Amount of EFT/ACH	Transaction/Item Date	Reason	
Name(s) of Payee(s)			
Stop EFT/ACH one time only	Stop all future EFT/ACH payments	Expiration Date	Indefinite

Additional Facts, Information or Comments about the Stop Payment Order on Check(s)/EFT/ACH 6

Terms and Conditions Applicable to this Stop Payment Order 7

The owner requests that the financial institution stop payment on and return the above described check(s)/EFT/ACH entries.

Owner Acknowledges:

- This Stop Payment Order IS NOT EFFECTIVE if a check, item, EFT or ACH entry already has been paid or if this Stop Payment Order is received by our financial institution at a time or in a manner that does not afford us a reasonable opportunity to act on the Stop Payment Order.
- A Stop Payment Order for a check received on the day a check or an item arrives at our financial institution for payment may not afford us a reasonable opportunity to act on the Stop Payment Order. A Stop Payment Order for a preauthorized EFT or ACH draft must arrive at least three (3) business days preceding the scheduled date of the EFT or ACH entry. Otherwise we will not be responsible for stopping payment. Stop Payment Orders cannot be made for any point of sale EFT, cashier or certified check of any payment guaranteed by the financial institution.
- Errors and/or omissions in the information provided or description of the check, item, EFT or ACH entry in this Stop Payment Order may prevent us from stopping payment of the check, item, EFT or ACH entry.
- Phone stop payment orders are effective for six (6) months from the date the Stop Payment Order is initially placed. For checks, this Stop Payment Order is effective for six (6) months from the date the Stop Payment Order is initially placed. If the Stop Payment Order is not renewed, a check or item may be paid and cannot be returned thereafter. For ACH items, if this stop payment order has no expiration date, by signing below you certify that you have notified the originator that its authority to debit your account has been revoked. For ACH items, a stop payment order will remain in effect until you cancel it.
- To cancel an order for a check, or revoke an order for an ACH, you agree that we may require you to confirm your request in writing and/or with your signature, which may be accomplished with this order form and the Cancel Order box above. Additionally the cancellation of an order may require the payment of a fee as stated in the Rate and Fee disclosures. You understand that the cancellation of a Stop Payment Order is not effective until we have had a reasonable opportunity to act on the cancellation of the order.

I agree to pay a fee for this Stop Payment Order as specified in your current Rate and Fee Disclosures.

Owner Signature _____ Date _____ Owner Signature _____ Date _____

OFFICE USE ONLY	Name	ID Number	Date
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