



# Outgoing Domestic & International Wire Transfer Instructions

Please print or type.

- Qualstar offers members the ability to send or receive funds from around the world (US dollars only).
- To wire money to another financial institution, please use this form to help gather the information we will need to process your transaction.
- You may request a wire by visiting one of our branches or by calling us at 1-800-848-0018, Monday through Friday, from 7:30 AM to 5:00 PM (Pacific Standard Time).
- All wires are subject to additional verification – please allow sufficient time for this process to be completed.
- All wire transfer requests must be received by **11:00am** to be processed that day, subject to verification. Requests received after this time may be processed the following business day.
- **To prevent additional delays, please provide valid contact information and daytime phone number(s) in the event we need to contact you:**

Member's Name \_\_\_\_\_ Account #: \_\_\_\_\_

Cell ( ) \_\_\_\_\_ Work ( ) \_\_\_\_\_ Home ( ) \_\_\_\_\_

Purpose of Wire: \_\_\_\_\_

Qualstar charges the following fees for a wire transfer:

- Outgoing **Domestic** Wire Transfer (to an account **within** the US) **\$25**
- Outgoing **International** Wire Transfer (to an account **outside** the US) **\$49**

► **Domestic** (send to a financial institution located **WITHIN** the United States); **ALL** information is required:

Name of Financial Institution \_\_\_\_\_

City & State of Institution \_\_\_\_\_

ABA Routing # of Institution \_\_\_\_\_ Wire Amount (US dollars only) \$ \_\_\_\_\_

Name of Corresponding Bank (if applicable) \_\_\_\_\_

City & State of Corresponding Bank \_\_\_\_\_

ABA Routing # of Corresponding Bank \_\_\_\_\_

Beneficiary Account # to Deposit Wired Funds \_\_\_\_\_

Beneficiary Name on Account to Deposit Wired Funds \_\_\_\_\_

Beneficiary Address \_\_\_\_\_

Name of Company (if applicable) \_\_\_\_\_

Account # of Company (if applicable) \_\_\_\_\_

Additional Information \_\_\_\_\_

► **International** (send to a financial institution located **OUTSIDE** the United States); **ALL** information is required:

Name of Financial Institution \_\_\_\_\_

Street Address of Institution \_\_\_\_\_

City & Country of Institution \_\_\_\_\_ Wire Amount (US dollars only) \$ \_\_\_\_\_

SWIFT Code \_\_\_\_\_

Beneficiary Account # to Deposit Wired Funds \_\_\_\_\_

Beneficiary Name on Account to Deposit Wired Funds \_\_\_\_\_

IBAN # (if required): \_\_\_\_\_

Beneficiary Address \_\_\_\_\_

Additional Information \_\_\_\_\_

► **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please provide all requested information or your request may be delayed.**

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