

# Merger Checklist

## 4 WEEKS TO GO | Friday, May 3

### ○ VERIFY YOUR CONTACT INFO

Verify your address, phone number and email by logging in to Virtual Branch, reviewing your statements, or contacting us.

### ○ LEARN MORE

Visit [millcity.cccu.com](http://millcity.cccu.com) for details about all the changes.

## 3 WEEKS TO GO | Friday, May 10

### ○ CHECK YOUR INBOX & MAIL

We'll keep you up-to-date on all the changes April – June, via email or letter. Emails will come from [credit.union@cccuc.com](mailto:credit.union@cccuc.com). Check your Spam folder if you haven't received a message.

## 2 WEEKS TO GO | Friday, May 17

### ○ NEW DEBIT CARD

If you currently have a Debit Card, you'll receive a new card in the mail BY May 22. Activate and set your new PIN immediately, BUT continue using your existing Mill City debit card until 7am on Monday, June 3.

### ○ ONLINE BANKING

Save any notices that you want to retain from Virtual Branch (Online Banking). Only 20-months of eStatements and 2017 & 2018 Tax Statements will carry over into the new online banking system.

## 1 WEEK TO GO | Friday, May 24

### ○ ONLINE TRANSACTION HISTORY

Transaction history and check images from Virtual Branch will not carry over to the new Online Banking system. Download transaction history and take screen shots of any check images you may need.

### ○ ONLINE ALERTS, NICKNAMES & SCHEDULED TRANSFERS

Any alerts, nicknames and recurring transfers set up in Virtual Branch will not automatically move into the new online banking system. Take screenshots so you can easily set up after system conversion.

### ○ GRAB CASH

Online, Mobile & Telephone Banking will be unavailable during the system conversion, so having a couple payment options or extra cash is a good idea.

## LAST DAY | Friday, May 31

### ○ CHECK YOUR BALANCES

Make sure to check your balance before the conversion and track your spending carefully to avoid overdraft charges. Note: Virtual Branch (Online Banking) will be unavailable at 3pm on Friday, May 31 and Mobile, Automated Telephone Banking will be unavailable beginning at 6pm on Friday, May 31. SavvyMoney, CardValet and MyWallet will also be discontinued at this time.

## SYSTEM CONVERSION STARTS FRIDAY, MAY 31, AT 6PM (CT)

## LIVE ON CCCU | Monday, June 3

### ○ NEW ONLINE AND MOBILE BANKING LIVE

The first time you log in on the CCCU Online Banking System, you'll use your current Mill City Username from Virtual Branch and will need to select the 'Forgot Password' button to set a new password. You can register online at [cccuc.com](http://cccuc.com) or directly from your mobile device - simply search 'City & County' in your app store.

### ○ START USING YOUR NEW CCCU DEBIT CARD

If you haven't already, activate your new CCCU Debit Card and begin using it after 7am (CT). Don't forget to add your new debit card to your digital wallet for convenient cardless payments!

## NEED HELP?

CALL (800) 284-6328, CHAT ONLINE AT  
[MILLCITY.CCCU.COM](http://MILLCITY.CCCU.COM), OR VISIT ANY BRANCH.