



Complete, PRINT, sign and either mail, deliver, or fax this form, to San Francisco Fire Credit Union. If you have any questions or concerns, please contact our Call Center Representatives online at www.sffirecu.org, by phone at 1.415.674.4800 or toll free at 1.888.499.FIRE(3473). SF Fire Credit Union Contact Center Representatives are available via phone and web chat from 7AM to 8PM (Pacific) Monday – Saturday at 1.888.499 FIRE (3474).

Member Name	
Member Number	
Primary Phone	
Work Phone	
Email Address	

**Originating Party Name**

**Transaction Amount**  OR  Any amount

**For pre-authorized or recurring entries:** I (the undersigned) understand that three business days advance notice prior to the expected transfer date of the debit entry is required to implement the stop payment request. If the stop payment order is received within three business days of the expected transfer date, San Francisco Fire Credit Union will attempt to satisfy my request, but will not be held liable if sufficient time was not provided for a pre-authorized transfer that occurs within the three business day period. I also understand that it is my responsibility to provide the correct information related to the transaction(s) sufficient to enable the identification of the account and transaction(s) in question.

Initial:
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**For all non-recurring single transaction ACH payments:** The stop payment request must be provided in a timeframe that allows reasonable opportunity for San Francisco Fire Credit Union to honor the request prior to finalizing the ACH entry.

**Please indicate a specific choice for stopping payment from the Originating Party named above by checking the appropriate box:**

- I wish to stop all future payments from this Originator indefinitely.
- I wish to stop the next payment only and remove this stop on \_\_\_\_/\_\_\_\_/\_\_\_\_.  
*(Future entries from this Originator are to be paid, unless I provide you with an additional stop payment request.)*

**A fee will be assessed to the account as payment for implementing this ACH stop request.**  
*(Please refer to our current fee schedule for amount.)*

By directing San Francisco Fire Credit Union to stop payment on the above transaction, I (the undersigned) agree to hold San Francisco Fire Credit Union harmless against any and all loss, claims, damages and costs, including court costs and attorney’s fees, that San Francisco Fire Credit Union may suffer or incur by reason of non-payment of the above transaction if presented prior to withdrawal of these instructions or expiration thereof.

I further state that the debit transaction was not originated with fraudulent intent by me or any person acting in concert with me, and that the signature below is my own proper signature.

**Member's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_